

2nd Semester Submission of Grade Reports and Course Registration Forms

NAME: _____ Email: _____ DATE: _____

Home phone: _____ Cell phone: _____

Date submitted to Church Office: _____ Time: _____

Be sure that both your Grade Report and Schedule include your name, school, number of credits and grades earned/scheduled, plus your GPA for the term and the cumulative GPA on your Grade Report. If submitting the forms electronically, include this information on your cover page. Now, fill in the following:

1) **Grade Report:**

Term: _____ Date ended: _____

credits earned this term: _____

GPA for this term: _____

Overall GPA to date: _____

College/University: _____

2-year CC____ 4-Yr. College/University____

2) **Schedule for Next Term:**

Course Major: _____

Date term starts: _____

Number credits you are taking: _____

College/University: _____

Did your major change? _____

If so, what is it now: _____

To receive your check for this next term, you must submit both your grade report and course registration form. You must have completed a full-time load last semester and have at least a 2.0 GPA or had an interview with the committee where they agreed to fund you again.

You should submit these forms within three weeks of the end of the semester and allow three to four weeks for your check to arrive. (Remember, don't bug the office for your check. Speak with—or email—your Contact Person if you have any questions.